

**LAVANT PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING**

TUESDAY 12th January 2021 AT 7.00pm, ZOOM VIRTUAL MEETING

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Corona virus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

In attendance:

Councillors Aldridge, Ings, Goldsmith, Mallett (taking minutes), Newman, Quest, Pickford, Reynolds, Tucker.
Temporary Clerk Hannah-Louise O'Callaghan (in advisory capacity only), County Councillor Hunt
Public Present – 2

Chairman's Statement

Cllr Pickford advised prior to the official start of the meeting that the Clerk has been given 2 month's leave of absence for personal reasons. The Council wishes her well for a speedy recovery and return to work. A temporary Clerk has been arranged to start work imminently. In this capacity Hannah-Louise O'Callaghan was sitting in on the meeting tonight, to offer technical advice if required, but would not be officially clerking the meeting. Cllr Mallett will be taking the minutes.

Agenda Item 1: Apologies from Members. - None

Agenda Item 2: Declarations of Interest and Dispensation Requests -

- i. To receive declarations of interest from councillors on items on the agenda
Cllrs Pickford and Tucker in respect of Planning Application Ref SDNP/20/04624/HOUS by virtue of the property being a very close neighbour.
- ii. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- iii. To grant any requests for dispensation as appropriate
None received.

Agenda Item 3: Public Session

2 members of the public were present.

Mrs Louise Jeppesen made a statement in respect of her planning application Ref SDNP/20/04624/HOUS, the property known as "Haven". Mrs Jeppesen is applying again for permission to build an extension to her property to house an indoor swimming pool. She is aware of the talk and speculation about her plans. The property is currently let out on a long-term basis, but has been let previously for holiday purposes. Mrs Jeppesen lives at West Stoke but has plans to retire to the Lavant property in due course. She is a previous Lavant resident. The pool is for rehabilitation following an illness. She has no intention of creating a "party house". She believes the plans provide an aesthetically pleasing extension that would compliment the existing.

Agenda Item 4: To receive and approve the Minutes of the Council meeting held on 8th December 2020.

The Chairman noted that a sentence in Agenda Item 10, under the detail for the Eastmead Industrial Estate planning application appeal, reading "...The Barrister representing our local authority CDC was very impressive."... was incorrect and should be deleted.

On a **proposal** by Cllr Reynolds and **seconded** by Cllr Tucker it was **RESOLVED** that the Minutes of the meeting held on 8th December 2020 be accepted as a true record of proceedings subject to the above change. The minutes were signed accordingly.

Agenda Item 5: Update on matters carried forward from previous meeting:

a) Footpath Village Green

Cllr Aldridge advised that the situation was unchanged since the last meeting. A discussion needs to be held between himself, Nick Reynolds and Cllr Mallett regarding the best site for the footbridge in relation to the playground. Cllr Mallett advised that the playground company is seeking a meeting to discuss next steps on 28th January, so any meeting regarding the bridge needs to be held before then.

Action: Cllr Aldridge

Agenda Item 6: Goodwood Report

Cllr Aldridge referred to his previously circulated email regarding a meeting called by Mark Gibb, Aviation Operations Manager.

The Aerodrome has established an Aviation Innovation Centre in order to provide facilities for development and testing of unmanned aircraft. The key element of this appears to be the development of "Beyond Visual Line of Sight" flying (BVLOS) which, perhaps obviously, involves the drone flying further than the eye of the operator can see. The commercial use of drones is in its infancy and the applications seem to be endless but immediately the suggestion is that they could be used to deliver medical supplies during the Covid crisis and there are probably countless possibilities once the technology is perfected. It was mentioned that West Sussex Fire and Rescue already use drones and might benefit from participation in or observation of the trials. Goodwood is keen to establish itself as a leader in the provision of facilities to allow such testing and a 5 mile zone has been set up, with the authority of the CAA, around the airfield to allow this. No manned aircraft will be allowed into the zone during drone testing. Drones will not overfly any housing and will maintain at least a 150 metre distance from any residence. Initial movements will be no more than 12 movements a day, that is 12 take-offs and landings, and will be restricted to 90 days through a 5 month period, though not necessarily concurrent. They will also use the Racecourse heliport within the testing zone. Very little noise data exists at present but we are told that noise levels on take-off are around 70db and once the aircraft reaches 400 feet noise is "imperceptible". CDC were represented at the meeting and have offered to conduct noise measurements, which offer looked likely to be taken up. One concern is that they will commence at 6am and it was suggested that drone noise at that hour might provoke unfavourable comments from locals woken from their slumbers, particularly during the summer months when bedroom windows are more likely to be open. This is a trial period and we are assured that Goodwood will not become the centre for commercial drone operations though that needs to be watched closely particularly if the potential revenue stream proves sufficiently attractive.

Local residents can provide feedback using: goodwoodbvlos@traxinternational.co.uk or by contacting Cllr Aldridge. If any other Cllrs receive comments, they should also feed these back to Cllr Aldridge and he will raise them with the Airfield Liaison.

Cllr Hunt re-iterated some of the above points.

Cllr Aldridge was thanked for his report.

Agenda Item 7: Brief Q&A from County Councillor

Lavant Parish Council Report – January 2021

Cllr Hunt provided feedback on the latest Covid situation, most of which information is available on the WSCC website. Up to date information on the vaccination situation can be found **on the Sussex Health and Care Partnership website at:** <https://www.sussexhealthandcare.uk/keepsussexsafe/sussex-covid-19-vaccination-programme/faqs-about-the-covid-19-vaccine/>

The Chairman appreciated that WSCC are not directly involved in the rolling out of the vaccinations, but he regrets the lack of speed in getting local centres up and running. The local area is not being well served. Cllr Hunt advised that he shared our frustrations.

Cllr Hunt stressed that the **Community Hub continues to be open seven days a week, 8am – 8pm. If your request is urgent, for example you are going to run out of food or medicine in the next three days, please phone 033 022 27980 so that we can make sure you get help as quickly as possible. For more details go to:** <https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/community-hub-covid-19/>

Our current alert level, weekly data, Outbreak Control Plan and other Covid related information, including a link to our Community Hub, can be accessed on the following website:

<https://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/covid-19-alert-level-weekly-data-and-outbreak-control-plan/>

If you have any queries you can also email: publichealth@westsussex.gov.uk.

Local issues

The 40mph new speed limit signs have been installed on the stretch of the A286 between the Chichester and Lavant 30mph zones. Cllr Hunt was thanked for his help in getting these installed.

Other Updates

- Our proposed budget for 2021/22 will be presented at Public Cabinet on Friday 22nd January before going before full County Council for approval on Friday 12th February. Both these meetings will be webcast, as are all our public meetings, which are still being held virtually. You can find a list of meetings on our website: <https://westsussex.moderngov.co.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>
- Lastly, we are also continuing to issue our Town and Parish News, as well as regular press releases (<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>). Please check these sites regularly, particularly both our Coronavirus website and the CDC coronavirus website, and for other regular updates.

Jeremy Hunt – West Sussex County Council Member for Chichester North
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ

Agenda Item 8: District Councillors Report – David Palmer

Cllr Palmer was not present and no report was received.

Agenda Item 9: Chairman's Report

- Cllr Pickford commenced by requesting Cllrs to consider the following motion.
On a proposal by Cllr Newman and seconded by Cllr Goldsmith it was RESOLVED that
“During this period of interim support for our clerk, Dawn Salter, computer, bank passcodes, pin numbers and credit cards will be placed in the care of our temporary assistant clerk, for that period for her to use so we can maintain normal business, Our temporary assistant clerk is Hannah-Louise O’Callaghan.”
All Cllrs were in unanimous agreement and thanked Hannah-Louise for helping us out at such short notice.
- The Chairman reported he had written to Susan Taylor (Berkeley Homes) with regards to the Raughmere site proposed development who had stated on 29/8/2020 that because there is no Local Plan then the Lavant NDP carries no weight. Cllr Pickford felt it was important that this was picked up. He had also been in contact with a researcher, Mr Metcalfe, from the office of our local MP Gillian Keegan, who has made enquiries on our behalf. Cllr Pickford is firmly of the opinion that the LNDP does carry weight until the Local Plan is renewed and that LPC should argue against any position taken to the contrary.
- In reflecting on 2020, Cllr Pickford felt it was appropriate to write and thank the local council's refuse collection team who had provided very useful services to the village, particularly during the Covid pandemic. This was agreed by all Cllrs.

Action: Cllr Pickford
- **The Michael Burton Gates.** Now the gates are up, a “Lavant” sign is needed to ensure drivers know they are entering the area. Cllr Pickford has contacted Mike Dyer at WSCC Highways who has advised that as the gates are not on the actual parish boundary, non-standard alternative signage will be required. Ongoing.
- **Fibre-optic cabling.** Cllr Newman has made further progress and is mildly optimistic that the whole of Mid Lavant (north and south) and West Lavant might be able to benefit from fibre-optic cabling to their homes in the not too distant future. Ongoing. Cllrs thanks Cllr Newman for his ongoing efforts.
- **Eastmead Industrial Estate planning appeal.** Cllr Mallett asked what the current state of play was and Cllr Pickford advised that the appeal hearing has finished and we now await the inspectors report.

Agenda Item 10: Clerk Report / Summary of any correspondence received

In the absence of the Clerk, there was no summary received. However, Cllrs have received any forwarded emails from the Clerk since the last meeting.

Agenda Item 11: Memorial Hall Report

Cllr Ings reported that the Hall is now in lockdown due to the new Covid restrictions. The only activities taking place are maintenance. There is no current income stream. LMH did offer the site as a vaccination centre but there has been no response. Cllr Ings was thanked for her report.

Agenda Item 12: Finance

Accounts

The accounts for the periods ending 26th December were presented to the delegated authorised Finance Committee and ratified by the councillors.

It was RESOLVED: To approve the accounts for these periods.

- a) To note receipts and approve monthly payments – **Appendix A**

It was RESOLVED to approve unanimously that attached copy of the payment report including payments 12th January 2021 amounting to £1271.86 (of which £11.19 VAT)

- b) Approval of December 2020 Bank Reconciliation - **Appendix B**

A copy of the bank statements and bank reconciliation 26th December 2020 was made available to Council members at the meeting for monitoring and reconciliation purposes. It was RESOLVED to approve the accounts

- c) To record the Clerk and the Chairman of Council has verified the Bank Reconciliations from the beginning of the financial year in line with the financial regulations to satisfy the new RFO/Clerk records are balanced.

In line with good practice, the NatWest Bank Statements were inspected and the corresponding balance initialled.

Agenda Item 13: -Planning Applications and Delegated Decisions.

Councillors Ings and Tucker informed the Council of planning applications and / or decisions received since the last meeting.

SDNP Applications

SDNP/20/04624/HOUS

Applicant: Mrs Louise Jeppesen 22nd October 2020

Location: Haven, Lower Road, East Lavant, Chichester, West Sussex, PO18 OBA

Proposal: construction of indoor pool house west of dwelling

Cllrs Pickford and Tucker noted their conflict of interests in this matter, as they are close neighbours. H-L O'Callaghan advised that they can enter the debate but cannot vote on any resolution.

Following discussion where the Cllrs were not of unanimous opinion, they RESOLVED that a neutral comment be submitted, neither in support or objecting, but raising concerns about the potential for increased public noise nuisance whilst the property is being rented out and the impact on the neighbouring environment within the conservation area. Appropriate wording to be agreed by Cllrs Tucker and Ings and agreed by email prior to submission. H-L O'Callaghan provided a suggested wording.

Cllrs Tucker & Ings

CDC Applications – none

Decisions recorded from CDC of SDNP

CDC

SDNP

Applicant: Mrs James Pickford 19th January 21

Proposal: Notification of intention to fell 1 no. Macrocarpa tree.

- Application to remove tree in Goodwood tenanted cottage in Lower Road next door to "Harpers".

Location: 26 Lower Road East Lavant Chichester West Sussex PO18 0AQ

PERMIT

Agenda Item 14: Any requests for items for the Agenda next meeting

None raised.

Agenda Item 15: DATE OF THE NEXT MEETING

The next meeting Parish meeting will be held on Tuesday 9th February 2021 Virtual Meeting Room 19.00

Meeting Finished at 19.57pm

Signed.....Dated.....

Appendices and Attachments

Monthly Bank Reconciliation and Monthly Income and Expenditure Report

Appendix A